

DETAILED INSTRUCTIONS**MODE OF DISPATCH OF THE FIRST AND FINAL CALL NOTICE**

In terms of the provisions of the Act, read with the relevant rules made thereunder, the First and Final Call Notice is being sent in electronic mode to holders of partly paid-up equity shares, whose e-mail address is registered with the Company or its Registrar and Transfer Agent – Link Intime India Private Limited (“RTA”) or the Depository Participant(s) as on the Record Date. The First and Final Call Notice along with the detailed instructions and payment slip are also available on the Company’s website at www.shreeajit.com.

Physical copy of the First and Final Call Notice along with the detailed instructions and payment slip are being sent to those shareholders:

- a. who has not registered their e-mail address with the Company or its RTA or Depository Participant(s); or
- b. who has specifically registered their request for the hard copy of the same.

PAYMENT INSTRUCTIONS

Please note that:

- a. Cash payment shall not be accepted.
- b. Partly paid-up Equity Shares in respect of which the First and Final Call payable remains unpaid may be forfeited, in accordance with the provisions of the Companies Act, the Articles of Association, and the Application form. However, in relation to any payment made by a holder of the partly paid-up equity shares pursuant to the First and Final Call, which is lesser than the aggregate amount payable by such holder with respect to the partly paid-up equity shares held by such holder as on the Record Date, our Board or a duly authorized Committee of the Board, may consider conversion of such lower number of equity shares to be made fully paid-up, such that it is in proportion to the amount paid by such holder.

(For example - If a shareholder holds 100 partly paid-up equity shares on the Record Date, the aggregate amount payable by such holder pursuant to the First and Final Call will be ₹3,200. If such holder makes a payment of ₹1,600, such holder will receive such number of fully paid-up equity shares converted in proportion to the payment made i.e., 50 fully paid-up equity shares. Partly paid-up equity shares in respect of which the First and Final Call payable remains unpaid may be forfeited, in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer.)

- c. Payments made using third party bank accounts are liable to be rejected and the Company, and the Registrar shall rely on the self-certification of the transaction in this regard.
- d. Excess/duplicate amount paid, or amount paid by person who is not a shareholder as on the Record Date or short payment made by a shareholder (in case the same cannot be adjusted towards payment of First and Final Call Money), will be refunded as per following methods:
 - a. ASBA Mode – Unblocking of funds in ASBA Account
 - b. Cheque – Credit to the same bank account from where payment has been made.

Payment Modes**1. For payment through Physical/Online ASBA**

Shareholders may pay the First and Final Call Money through:

- i. **Online mode:** by visiting the website of the SCSBs, to block the First and Final Call Money payable in their ASBA Account;
- ii. **Physical mode:** by submitting the physical Application Form (enclosed as **Annexure 2**) to the Designated Branch of the SCSB, to block the First and Final Call Money payable in their ASBA Account.

Please visit <https://www.sebi.gov.in/sebiweb/other/OtherAction.do?doRecognisedFpi=yes&intmId=34> to refer to the list of existing SCSBs.

2. For payment through 3-in-1 Account

- i. In accordance with the SEBI circular no. SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 8, 2020, shareholders can also make the First and Final Call Money payment by using the facility of linked online trading-demat-bank account [3-in-1 type accounts], provided by some of the brokers.
- ii. Shareholders must log into their demat account and under the relevant section proceed with the payment for First and Final Call Money of Shree Ajit Pulp and Paper Limited.
- iii. Shareholders are requested to check with their respective brokers for exact process to be followed.
- iv. Shareholders may please note that this payment method can be used only if the concerned broker has made this facility available to their customer. The Company, Lead Manager or the Registrar will not be responsible for non-availability of this payment method to the shareholders.

3. For payment through cheque/ demand draft

- i. Shareholders are requested to send the payment slip along with cheque/demand draft made payable to:

Resident Shareholders	Shree Ajit Pulp and Paper Ltd – First and Final Call Money – Escrow Collection – R A/C
Non-Resident Shareholders	Shree Ajit Pulp and Paper Ltd – First and Final Call Money – Escrow Collection – NR A/C

- ii. The payment slip is enclosed herewith as **Annexure 3**.
- iii. The shareholder must inter alia state the following details in the payment slip:
 - a. Full Name of the Sole/First shareholder;
 - b. First and Final Call Notice No.;
 - c. DP ID-Client ID/Folio No.; and
 - d. No. of partly paid-up equity shares held.

- iv. The payment slip along with the amount payable by cheque or demand draft must be presented at **Axis Bank Limited** at the following locations on or before **Monday, July 29, 2024**:

For Resident Shareholders	Ahmedabad: Trishul-Opposite Samarsheshwar Temple, Ahmedabad - 380006, Gujarat; Mumbai: Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai - 400001, Maharashtra; Kolkata: 7, Shakespeare Sarani, Kolkata - 700071, West Bengal; Chennai: 82, Dr. Radhakrishnan Salai Mylapore, Chennai - 600004, Tamil Nadu; Delhi: Statesman House, 148, Barakhamba Road, New Delhi- 110001, Delhi; Hyderabad: 6-3-879/B, First Floor, G Pulla Reddy, BL Greenlands, Begumpet Road, Hyderabad - 500016, Telangana; Bangalore: No.9, M.G. Road, Block A, Bengaluru - 560001, Karnataka; Jaipur: O-15, Green House, Ashok Marg, C-Scheme, Jaipur - 302001, Rajasthan; Vadodara: Vardhaman Complex, Opp. G.E.B, Race Course Circle (North), Vadodara - 390007, Gujarat; Noida: B2-B3, Sector 16, Noida - 201301, Uttar Pradesh; Panvel: Raje Complex, Plot No 198A, Shivaji Chowk, Panvel - 410206, Maharashtra; Pune: Indra Pushti, Opposite Fergusson College, Gate No 2, Pune – 411004, Maharashtra; Chandigarh: SCO 343-344, Sector 35-B, Chandigarh - 160022, Chandigarh; Indore: Kamal Palace, 1 Yeshwant Colony, Yeshwant Niwas Road, Indore - 452003, Madhya Pradesh; Surat: Digvijay Towers, Opp. St Xaviers School, Ghod Dod Road Surat - 395001, Gujarat; Nagpur: M. G. House, Rabindranath Tagore Road, Besides Board Office, Civil Lines, Nagpur - 440001, Maharashtra; Lucknow: 31/93, Ground Floor, I & II Floor, Lucknow - 226001, Uttar Pradesh; Gurgaon: SCO-29, Sector-14, Near Huda Office, Old Delhi-Gurgaon Road, Gurgaon - 122001, Haryana; Thane: Dhiraj Baug, (Near Hari Niwas Circle) LBS Marg, Thane (West), Thane - 400602, Maharashtra; Vashi: Vardhaman Chambers Co-Op-So, Plot No. 84, Sector 17, Vashi, Navi Mumbai - 400705, Maharashtra; Rajkot: Titan, Near K K V Circle, Kalawad Road, Rajkot - 360005, Gujarat; Kanpur: 16/104 A, Civil Lines, Infront Of ICAI Bhawan, Kanpur - 208001, Uttar Pradesh; Jamnagar: Jaidev Arcade, Ground Floor, Park City Main Road, Nr. Joggers Park, Jamnagar - 361008, Gujarat; Faridabad: Shop No.-6, Crown Complex, Neighbourhood No.2, 1-2 Chowk, N.I.T., Faridabad - 121001, Haryana; Gandhinagar: Gandhinagar Milk Consumer Co-Op Union Lt, Plot No. 436, Sector 16, Gandhinagar - 382016, Gujarat.
For Non-Resident Shareholders	Delhi: Statesman House, 148, Barakhamba Road, New Delhi – 110001, Delhi; Mumbai: Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai – 400001, Maharashtra.

- v. Shareholders residing at locations where the ASBA facility or Bank's collection centres are not available, may send their First and Final Call Money along with the completed payment slip by registered post/speed post at the office of the Registrar: Link Intime India Private Limited, C 101, 1st Floor, 247 Park, LBS Marg, Vikhroli (West), Mumbai - 400083, Maharashtra, India. Tel No.: +91 810 811 4949, stating the requisite details along with Cheque/Demand Draft payable at Mumbai, such that the same are received on or before the last date of payment of the First and Final Call Money i.e. **Monday, July 29, 2024**.
- vi. Cheque / Demand Draft should be drawn on such bank, including Co-operative Bank, which is situated at and is a member or a sub-member of the Bankers' Clearing House located at the Centre where this First and Final Call Notice is presented. Outstation Cheques / Bank Drafts, Money Orders, and Postal Orders will not be accepted. Post-dated cheques will not be accepted and are liable to be rejected.
- vii. After the last date of payment, i.e. **Monday, July 29, 2024**, Bank branches at the aforesaid locations will not accept any First and Final Call Money payment.
- viii. The Company will not be liable for any delayed receipt and reserves the right to reject such delayed receipts.
- ix. Payment slip should be complete in all respects. The payment slip found incomplete with regard to any of the particulars required to be given therein are liable to be rejected.

Non-payment

Please note that, failure to pay the First and Final Call Money, as aforesaid, shall render the partly paid-up equity shares, including the amount already paid thereon, liable to be forfeited in accordance with the Act, the Articles of Association of the Company and the Letter of Offer.

Other Information

- i. The trading in ISIN- IN9185C01015 representing partly paid-up equity shares of face value ₹10 each (₹6 paid-up) has been suspended by the Stock Exchange effective from Friday, July 05, 2024. Further the ISIN- IN9185C01015 representing partly paid-up equity shares has been suspended by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL).
- ii. The process of corporate action for converting the partly paid-up equity shares to the fully paid-up equity shares under the present ISIN- IN9185C01015 for the existing fully paid-up equity shares, allotted by the depositories, is estimated to be completed within two to three weeks from the last date of payment of the First and Final Call Money stipulated under this Notice.
- iii. Upon completion of the corporate action, the partly paid-up equity shares shall be converted into fully paid-up equity shares and would be credited to ISIN-INE185C01017, allotted by depositories.
- In case of non-receipt of the First and Final Call Notice, shareholders can request by e-mail or letter, for the duplicate First and Final Call Notice to the Registrar or may also download the same from the Company's website: www.shreeajit.com or the Registrar's website: www.linkintime.co.in. In such a case, however, the shareholder need to fill the DP ID-Client ID, number of partly paid-up equity shares held and amount payable towards the First and Final Call Money.
- iv. The shareholder must mention in the Application, his/her PAN number allotted under the Income Tax Act, 1961.
- v. This intimation does not constitute an offer of, or a solicitation of an offer to purchase, any securities of Shree Ajit Pulp and Paper Limited in any jurisdiction where offers or solicitations are not permitted by law. The information is solely intended for distribution to, and use by, the Eligible Shareholder only and is not to be reproduced, transmitted or distributed to any other person.
- vi. All correspondence in this regard may be addressed to:

Link Intime India Private Limited
(Unit: Shree Ajit Pulp and Paper Limited)
 C 101, 1st Floor, 247 Park, LBS Marg,
 Vikhroli (West), Mumbai - 400083, Maharashtra, India.
Telephone: +91 810 811 4949
Email: sappl.callmoney@linkintime.co.in
Website: www.linkintime.co.in
Investor Grievance Email: sappl.callmoney@linkintime.co.in
Contact Person: Sumeet Deshpande
SEBI Registration Number: INR000004058