

Voting through electronic means:-

In compliance with the provisions of Section 107 and 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and in further pursuance to the revised Clause 35B of the Listing Agreement vide Circular No. CFD/ Policy Cell/ 2/ 2014 dated 17th April, 2014 issued by the Securities and Exchange Board of India, the Company is pleased to provide members facility to exercise their right to vote at the 20th Annual General Meeting by electronic means and business may be transacted through E-Voting services provided by Central Depository Services (India) Limited (CDSL). It is hereby clarified that it is not mandatory for a member to vote using the E-voting facility and a member may avail of the facility at his/her discretions, subject to compliance with the instruction for E-Voting given below.

In case of Members who are entitled to vote but have not exercised their right to vote by electronic means, the Chairman of the Company may order a poll on his own motion in terms of Section 109 of the Companies Act, 2013 for the businesses specified in the accompanying Notice. For abundant clarity, in the event of poll, please note that the Members who have exercised their right to vote by electronic means shall not vote by way of poll at the Meeting.

The instructions for members for voting electronically are as under:-

A. In case of members receiving e-mail:

- (i) *The voting period begins on 26th September, 2015 (9.00 AM) and ends on 28th September, 2015 (5.00 PM). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22nd September, 2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.*
- (ii) *Log on to the e-voting website www.evotingindia.com.*
- (iii) *Click on "Shareholders" tab.*
- (iv) *Now, select the "Shree Ajit Pulp and Paper Limited" from the drop down menu and click on "SUBMIT"*
- (v) *Now Enter your User ID For CDSL: 16 Digits beneficiary ID, For NSDL: 8 Character DP ID Followed by 8 Digit Client ID, Members holding shares in Physical Form should enter Folio Number registered with the Company and then enter the Image Verification Code as displayed and Click Login.*
- (vi) *If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any Company, then your existing password is to be used.*
- (vii) *If you are a first time user follow the steps given below:*

For Members holding shares in Demat Form and Physical Form	
PAN	<i>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</i> <ul style="list-style-type: none">• <i>Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Attendance Slip indicated in the PAN field.</i>
DOB	<i>Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.</i>
Dividend Bank Details	<i>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</i> <ul style="list-style-type: none">• <i>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</i>

- (viii) *After entering these details appropriately, click on "SUBMIT" tab.*

- (ix) *Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.*
- (x) *For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.*
- (xi) *Click on the EVSN for "Shree Ajit Pulp and Paper Limited".*
- (xii) *On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.*
- (xiii) *Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolutions details.*
- (xiv) *After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.*
- (xv) *Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.*
- (xvi) *You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.*
- (xvii) *If Demat account holder has forgotten the changed password then Enter the User ID and the Image Verification Code and click on Forgot Password & enter the details as prompted by the system.*
- (xviii) *Note for Institutional shareholders:*
- *Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporate.*
 - *They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to helpdesk.evoting@cdslindia.com.*
 - *After receiving the login details they have to create a user who would be able to link the account(s) for which they wish to vote on.*
 - *The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.*
 - *They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.*

B. In case of members receiving the physical copy:

- (i) *The voting period begins on 26th September, 2015 (9.00 AM) and ends on 28th September, 2015 (5.00 PM). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22nd September, 2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.*
- (ii) *Please follow all steps from sl. no. (ii) to sl. no. (xviii) above to cast vote.*
- (iii) *In case you have any queries or issues regarding E-voting, you may refer the frequently asked questions ("FAQs") and E-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com*
- I. *The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 22nd September, 2015.*
- II. *Mr. Venilal C. Khambhata, Practicing Company Secretary (CP No. 6177), has been appointed as the scrutinizer to scrutinize the e-voting process in a fair and transparent manner.*
- III. *The scrutinizer shall within a period not exceeding 3 (three) working days from the date of conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Annual General Meeting.*
- IV. *The result declared along with the scrutinizer's report shall be placed on the Company's website and on the website of CDSL within 2 business days of passing of the resolutions at the Annual General Meeting of the Company and communicated to the Stock Exchanges, where the shares of the Company are listed.*
- V. *Notice of the Meeting is also displayed at www.shreeajit.com.*